

Unitarian Universalist Congregation in Milford

Expense Voucher

Date: ___/___/___

Pay to: _____

Address: _____

Town: _____

Zip: _____

Account #
(see reverse)

Item Description

Amount

<u>Account #</u> <i>(see reverse)</i>	<u>Item Description</u>	<u>Amount</u>
_____	_____	_____.
_____	_____	_____.
_____	_____	_____.
_____	_____	_____.
_____	_____	_____.
_____	_____	_____.
_____	TOTAL TO BE REIMBURSED	\$ _____.

Requestor's Signature: _____

Committee Chair's initials _____

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FUND RAISING

45100 Auction
 45200 Holiday Fair
 45900 Other Fund Raising

PROPERTY

62620 Garden
 62690 Miscellaneous Supplies
 62700 Repairs and Improvements

ADMINISTRATION

64600 Office Supplies
 64900 Postage

RELIGIOUS GROWTH

70100 New Program Development
 70200 Curriculum
 70300 Supplies/Equipment
 70500 Refreshments
 70600 Special Events
 70610 Youth
 70620 Recognition
 70700 Workshops
 70800 Adult Education

COMMITTEES

74100 Pastoral Care Network
 74300 Aesthetics
 74400 Small Group Ministry
 74500 Finance/Stewardship
 74600 Membership/Hospitality
 74800 Social Responsibility
 74810 Welcoming Congregation
 74820 Partner Church
 74910 Worship Supplies

OTHER

53000 DRE Training and Workshops
 71000 Child Care for events

NOTE: All vouchers must be submitted to the Treasurer through a committee chair, the DRE, or minister.

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